The **Parent Advisory Council (PAC)** has been created with the primary purpose to provide input and perspective to the school's administrative leadership team on issues that are critical to the life of the school, and to serve as a liaison between parents and the school's administrative team.

We had our first Advisory Council meeting on October 25th, and the next meeting will take place in early January.

A summary of the purpose and function of the Council has been provided below, along with a roster of the Council members. If you have questions or would like more information about the Council, you can contact Dr. Friesen or the parent who represents your grade. Each parent who serves on the Council will seek and receive input from other parents through a variety of avenues such as formal meetings or casual conversation. Input and perspective received will then be shared at Council meetings if pertinent to the agendas that are set for the meetings.

PARENT ADVISORY COUNCIL

Purpose, Membership and Function

PURPOSE

A. The purpose of the Parent Advisory Council (PAC) is to:
   1. Serve in an advisory capacity to the superintendent and administrative leadership team
      a. Give input at PAC meetings regarding important school matters
   2. Act as a voice and liaison between the school administration and school families
      a. Pray for our students, our parents, our staff and the school in general on a regular basis, asking God to bless, provide, and protect.
      b. Serve as ambassadors to new families at each grade level.
      c. Solicit thoughts and perspectives from parents regarding items that will be discussed at PAC meetings.
   3. Support and promote the school within the Salem Academy community as well as the community at-large.
      a. Promote the school's strategic plan, Vision 2015… and Beyond, the school's Legacy Fund, other special projects as they arise, and the day-to-day life of the school.
      b. Pray for the fulfillment of the objectives contained in the Vision 2015 plan in accordance with God's timing and provision.

MEMBERSHIP

A. Membership in the Parent Advisory Council will consist of representation from the following areas:
   1. Parents at each grade level (P – 12: 1 from each grade)
      a. Parent representatives will be appointed for staggered terms and may be reappointed for a second term (four-year maximum) before automatically going off for at least one year.
   2. Faculty/staff at each program level (early education: 1, elementary: 1, middle school: 1, high school: 1)
      a. Faculty representatives will serve a single two-year term and may not be re-appointed before rotating off for at least two years.
   3. School administration (heads of each program level/area)
      a. Administrative representatives will serve on a permanent basis.
   4. Board representation
      a. Board members will serve two-year terms and may rotate back on at the next rotation cycle.

FUNCTION

A. Meetings: Three meetings are normally held each school year at the call of the Superintendent. They will typically be held in the months of October, January, and April on a week-night that works best in the school calendar.

B. Committees: Ad hoc committees may be formed as deemed necessary by the Superintendent. Committees will be formed for special projects for an appointed period of time and will report findings and make recommendations to the Council for appropriate action. Ad hoc committees will be dissolved when their assigned project is completed.

C. Minutes: Formal minutes of PAC meetings will be taken and kept on file in the Superintendent's Office. Minutes will also be displayed for public review in the administration building.

D. Authority: The Parent Advisory Council possesses no authority in regards to the operation of the school. The Council's sole purpose and function is to serve in an advisory capacity to the Superintendent and administrative leadership team.

PARENT ADVISORY COUNCIL

Roster

PARENT GRADE-LEVEL REPRESENTATIVES

Preschool:	TBD
Kindergarten:	Lisa Brown
First Grade:	Mark Tribbett
Second Grade:	Jill Vineyard
Third Grade:	Cheryl Witters
Fourth Grade:	Katie Banzer
Fifth Grade:	Cindy Miller
Sixth Grade:	Cliff Beckmann
Seventh Grade:	Kim Boles
Eighth Grade:	Marc Iwahiro
Ninth Grade:	Keith Standridge
Tenth Grade:	Alice Brawley
Eleventh Grade:	Brian Dettwyler
Twelfth Grade:	Laura Filipenko

SCHOOL LEADERSHIP TEAM REPRESENTATIVES

Superintendent:	Ken Friesen
Executive Director of Operations:	Steve Outslay
Board of Trustee:	Todd Pynch
Director of Alumni Relations:	Tammy Wells
Director of Early Education Services:	Sue Davenhill
Elementary Principal:	Lois Gardner
Middle School Assistant Principal:	Tina deVries
Secondary Athletic Director:	Pete Potloff
Early Education Staff:	Gina Wallace
Elementary Faculty:	Rob Wood
Middle School Faculty:	Jamie Baker
High School Faculty:	Jason Brownell